



YES Project Steering Group Terms of Reference.

The YES Project

The Youth Employability Support (YES) Project helps local young people aged 15 – 24 overcome challenges and barriers that have prevented them from finding a job or seeking further education. Leicestershire Cares is one of seven youth organisations and charities across Leicester and Leicestershire delivering the YES project. Leicestershire Cares offers several support services aimed at equipping young people with employability skills, work experience and helping them gain qualifications.

The project is funded through the National Lottery Community Fund and the European Social Fund and is managed by Voluntary Action Leicestershire (VAL).

Purpose of Group

The YES Steering group will be made up of business volunteers, who will provide advice and guidance to the YES Project team on how the project can best support unemployed young people. The group will work collaboratively with YES staff to co - create programmes and activities that will ensure young people are successful in their transition into the workplace.

Responsibilities or specifics of group:

- Provide advice and guidance on the current YES project offer and how it can be adapted to ensure young people are gaining valuable employability skills.
- Identify key employability skills and how we can support young people to gain these skills while on the project.
- Discuss and provide guidance on how businesses can work with the project to help young people be more successful in gaining employment as lockdown restrictions ease.
- Advise YES staff on how they can facilitate more business member engagement with the project and identify new ways of working together.

Membership

There will be 6-8 members of the group drawn from Leicestershire Cares business members and partners. Members will only ever be invited to join by Leicestershire Cares staff.

Ways of working:

Over the coming 6 months the group will meet every 6 weeks.

The steering group meetings will be chaired by Simran Basi, YES Project Development Officer.

All meetings will take place virtually over Microsoft Teams. Invites to meetings will be sent via email with 4-6 weeks' notice and agendas for meetings will be distributed a week in advance.

Minutes will be taken during the meetings and circulated subsequently.

Members of the steering group may be contacted between meetings for advice should the need arise.

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